

# **BS 7671:2018+A4:2026 MODEL FORMS FOR CERTIFICATION AND REPORTING**

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## **Forms included in this file**

- 1 Electrical Installation Certificate (EIC)
- 2 Schedule of Circuit Details
- 3 Schedule of Test Results

<b>SECTION A: DETAILS OF THE CLIENT</b>	
<b>SECTION B: INSTALLATION DETAILS</b>	
<b>INSTALLATION ADDRESS</b>	
<b>DESCRIPTION AND EXTENT OF THE INSTALLATION</b>	
Description of installation:	New installation <input type="checkbox"/>
Extent of installation covered by this Certificate:	Adding to an existing installation <input type="checkbox"/>
(Use continuation sheet if necessary)	Alteration to an existing installation <input type="checkbox"/>
See continuation sheet No.: .....	
<b>SECTION C: CERTIFICATION SIGNATORIES</b>	
<b>FOR DESIGN</b>	
I/We, being the person(s) responsible for the design of the electrical installation (as indicated by my/our signatures below), particulars of which are described above, having exercised reasonable skill and care when carrying out the design, hereby CERTIFY that the design work for which I/we have been responsible is to the best of my/our knowledge and belief in accordance with BS 7671:2018, amended to ..... (date) except for the departures, if any, detailed as follows:	
Details of departures from BS 7671 (Regulations 120.3, 133.1.2, 133.1.3 and 133.5):	
Details of permitted exceptions (Regulation 411.3.3). Where applicable, a suitable risk assessment(s) must be attached to this Certificate.	
Risk assessment attached <input type="checkbox"/>	
The extent of liability of the signatory or signatories is limited to the work described above as the subject of this Certificate.	
For the DESIGN of the installation: **(Where there is mutual responsibility for the design)	
Signature: .....	Date: ..... Name (IN BLOCK CAPITALS):..... Designer No 1
Signature: .....	Date: ..... Name (IN BLOCK CAPITALS):..... Designer No 2**
<b>FOR CONSTRUCTION</b>	
I, being the person responsible for the construction of the electrical installation (as indicated by my signature below), particulars of which are described above, having exercised reasonable skill and care when carrying out the construction hereby CERTIFY that the construction work for which I have been responsible is to the best of my knowledge and belief in accordance with BS 7671:2018, amended to.....(date) except for the departures, if any, detailed as follows:	
Details of departures from BS 7671 (Regulations 120.3, 133.1.2, 133.1.3 and 133.5):	
The extent of liability of the signatory or signatories is limited to the work described above as the subject of this Certificate.	
For CONSTRUCTION of the installation:	
Signature: .....	Date: ..... Name (IN BLOCK CAPITALS):..... Constructor
<b>FOR INSPECTION AND TESTING</b>	
I, being the person responsible for the inspection & testing of the electrical installation (as indicated by my signature below), particulars of which are described above, having exercised reasonable skill and care when carrying out the inspection & testing hereby CERTIFY that the work for which I have been responsible is to the best of my knowledge and belief in accordance with BS 7671:2018, amended to.....(date) except for the departures, if any, detailed as follows:	
Details of departures from BS 7671 (Regulations 120.3, 133.1.2, 133.1.3 and 133.5):	
The extent of liability of the signatory or signatories is limited to the work described above as the subject of this Certificate.	
For INSPECTION AND TESTING of the installation:	
Signature: .....	Date: ..... Name (IN BLOCK CAPITALS): ..... Inspector
<b>SECTION D: NEXT INSPECTION</b>	
I/We, the designer(s), recommend that this installation is further inspected and tested after an interval of not more than ..... years/months.	

**SECTION E: PARTICULARS OF SIGNATORIES IN SECTION C**

**Designer (No 1)** Name: ..... For/on behalf of: .....  
 Address: .....  
 ..... Postcode: ..... Tel No: .....

**Designer (No 2)** (if applicable) Name: ..... For/on behalf of: .....  
 Address: .....  
 ..... Postcode: ..... Tel No: .....

**Constructor** Name: ..... For/on behalf of: .....  
 Address: .....  
 ..... Postcode: ..... Tel No: .....

**Inspector** Name: ..... For/on behalf of: .....  
 Address: .....  
 ..... Postcode: ..... Tel No: .....

**SECTION F: SUPPLY CHARACTERISTICS AND EARTHING ARRANGEMENTS**

Earthing arrangements	Number and Type of Live Conductors		Nature of Supply Parameters	Supply Protective Device
TN-C <input type="checkbox"/>	AC <input type="checkbox"/>	DC <input type="checkbox"/>	Nominal voltage, U/U <sub>0</sub> <sup>(1)</sup> .....V	BS (EN) .....
TN-S <input type="checkbox"/>	1-phase, 2-wire <input type="checkbox"/>	2-wire <input type="checkbox"/>	Nominal frequency, f <sup>(1)</sup> .....Hz	Type .....
TN-C-S (PME) <input type="checkbox"/>	2-phase, 3-wire <input type="checkbox"/>	3-wire <input type="checkbox"/>	Prospective fault current, I <sub>pf</sub> <sup>(2)</sup> .....kA	Rated current ..... A
TN-C-S (PNB) <input type="checkbox"/>	3-phase, 3-wire <input type="checkbox"/>	Other <input type="checkbox"/>	External earth fault loop impedance, Z <sub>e</sub> <sup>(2)</sup> .....Ω	Breaking capacity.....kA
TT <input type="checkbox"/>	3-phase, 4-wire <input type="checkbox"/>		(Note: (1) by enquiry (2) by enquiry or by measurement)	
IT <input type="checkbox"/>	Confirmation of supply polarity <input type="checkbox"/>			

Other sources of supply (as detailed on attached continuation sheet)

**SECTION G: PARTICULARS OF INSTALLATION REFERRED TO IN THE CERTIFICATE**

Means of Earthing	Maximum Demand
Distributor's facility <input type="checkbox"/>	Maximum demand (load) .....kVA / A (Delete as appropriate)
Installation earth electrode <input type="checkbox"/>	<b>Details of Installation Earth Electrode (where applicable)</b> Type (rod(s), tape etc) ..... Location ..... Electrode resistance/impedance, R <sub>A</sub> /Z <sub>e</sub> (delete as appropriate).....Ω

**Main Protective Conductors**

Earthing conductor	Material ..... csa.....mm <sup>2</sup>	Connection / continuity verified <input type="checkbox"/>
Main protective bonding conductors	Material ..... csa.....mm <sup>2</sup>	Connection / continuity verified <input type="checkbox"/>

To water installation pipes  To gas installation pipes  To oil installation pipes  To structural steel  To lightning protection system   
 To other  Specify .....

**Main switch (Isolation device / Switch-fuse / Circuit-breaker / RCD etc.)**

Location .....	<b>If overcurrent protective device</b> Device type MCCB / ACB / Fuse(s) / other..... Device rating/setting.....A Breaking capacity.....kA	<b>If RCD main switch</b> RCD Type AC / A / F / B / other..... Rated residual operating current (I <sub>Δn</sub> ).....mA Rated time delay.....ms Measured operating time.....ms Breaking capacity.....kA
BS (EN) .....	Attach protective device settings where applicable on separate continuation sheet(s).	
No of poles .....		
Current rating.....A		
Voltage rating.....V		

**SECTION H: SCHEDULE OF INSPECTIONS**

Item No.	Outcome ✓ / N/A	Item No.	Description	Outcome ✓ / N/A
1.0	Condition of consumer's intake equipment (Visual inspection only)	8.0	Circuits (Distribution and Final)	
		9.0	Isolation and switching	
2.0	Parallel or switched alternative sources of supply	10.0	Current-using equipment (permanently connected)	
3.0	Protective measure: Automatic Disconnection of Supply (ADS)	11.0	Identification and notices	
4.0	Basic protection	12.0	Location(s) containing a bath or shower	
5.0	Protective measures other than ADS	13.0	Other special installations or locations	
6.0	Additional protection	14.0	Prosumer's low voltage electrical installation(s)	
7.0	Distribution equipment			

**SECTION I: COMMENTS ON EXISTING INSTALLATION (in the case of an addition or alteration see Regulation 644.1.2):**

.....  
 .....

**SECTION J: SCHEDULES**

..... Continuation sheet(s) for Section(s) ..... Schedule(s) of Inspection ..... Schedule(s) of Circuit Details and Schedule(s) of Test Results

The schedule(s) and continuation sheet(s) listed are part of this document and this certificate is valid only when they are attached to it.





# ELECTRICAL INSTALLATION CERTIFICATE

## Notes for the person producing the Certificate:

1. The Electrical Installation Certificate is to be used for:
  - the initial certification of a new installation; or
  - for an addition or alteration to an existing installation where one or more new circuits have been introduced; or
  - the replacement of a consumer unit/distribution board; or
  - certifying where there are multiple additions, or alterations or remedial works to the existing installation which do not extend to new circuits as an alternative to the issue of multiple Minor Electrical Installation Works Certificates.

It is not to be used for periodic inspection and testing, for which an Electrical Installation Condition Report is to be used. For an addition or alteration which does not extend to the introduction of new circuits, a Minor Electrical Installation Works Certificate may be used.

The 'original' Certificate is to be issued to the person ordering the work (Regulation 644.4). A duplicate should be retained by the person issuing the certificate.

2. This Certificate is only valid if the Schedule of Inspection has been completed to confirm that all relevant inspections have been carried out and the relevant Schedule(s) of Circuit Details and Schedule(s) of Test Results have been attached (Regulation 644.3).
3. The signatures on this Certificate are those of the persons authorized by the companies executing the work of design, construction, inspection and testing respectively. A signatory authorized to certify more than one category of work is to sign in each of the appropriate places. (Where a single signature Electrical Installation Certificate is used, the person authorized for executing the work of design, construction, inspection and testing is to sign the certificate.)
4. The time interval recommended before the first periodic inspection must be inserted.

The proposed date for the next inspection should take into consideration the frequency and quality of maintenance that the installation can reasonably be expected to receive during its intended life, and the period should be agreed between the designer, installer and other relevant parties.
5. The page numbers for the Schedule(s) of Circuit Details and Schedule(s) of Test Results should be indicated, together with the total number of pages associated with the certification provided.
6. The maximum prospective value of fault current (I<sub>pf</sub>) recorded should be the greater of either the prospective value of short-circuit current or the prospective value of earth fault current.

# **ELECTRICAL INSTALLATION CERTIFICATE**

## **GUIDANCE FOR RECIPIENTS (to be appended to the Certificate)**

This Certificate has been issued to confirm that the electrical installation work to which it relates has been designed, constructed, inspected and tested in accordance with BS 7671.

You should have received the 'original' Certificate and the person that issued the Certificate should have retained a duplicate. If you were the person ordering the work, but not the owner of the installation, you should pass this Certificate, or a full copy of it including the schedules, immediately to the owner.

The 'original' Certificate should be retained in a safe place and be shown to any person inspecting or undertaking further work on the electrical installation in the future. If you later vacate the property, this Certificate will demonstrate to the new owner that the electrical installation complied with the requirements of BS 7671 at the time the Certificate was issued. The Construction (Design and Management) Regulations require that, for a project covered by those Regulations, a copy of this Certificate, together with schedules, is included in the project health and safety documentation.

For safety reasons, the electrical installation will need to be inspected at appropriate intervals by a skilled person or persons, competent in such work. The maximum time interval recommended before the next inspection is stated in Section D.

This Certificate is intended to be issued only for a new electrical installation or for new work associated with an addition or alteration to an existing installation. It can not be used for the inspection and testing of an existing electrical installation. An 'Electrical Installation Condition Report' is to be issued for such an inspection.

This Certificate is only valid if the Schedule of Inspection has been completed to confirm that all relevant inspections have been carried out and where accompanied by Schedule(s) of Circuit Details and Schedule(s) of Test Results.

Where the installation includes a residual current device (RCD) it should be tested six-monthly by pressing the button marked 'T' or 'Test'. The device should switch off the supply and should then be switched on to restore the supply. If the device does not switch off the supply when the button is pressed, seek expert advice. For safety reasons it is important that this instruction is followed.

Where the installation includes an arc fault detection device (AFDD) having a manual test facility it should be tested six-monthly by pressing the test button. Where an AFDD has both a test button and automatic test function, manufacturer's instructions should be taken into account with respect to test button operation.

Where the installation includes a surge protective device (SPD) the status indicator should be checked to confirm it is in operational condition in accordance with manufacturer's information. If the indication shows that the device is not operational, seek expert advice. For safety reasons it is important that this instruction is followed.

Where the installation includes alternative or additional sources of supply, warning notices should be found at the origin or meter position or, if remote from the origin, at the consumer unit or distribution board and at all points of isolation of all sources of supply.