

# User Guide VitalSource Bookshelf Explore

Your access to the IET Digital Wiring Regulations



### How to access the Digital Wiring Regulations through VitalSource Bookshelf

**VitalSource Bookshelf** is the platform the IET uses to provide digital copies of the IET Wiring Regulations and other supplementary materials, such as our Codes of Practice and Guides. The platform is straightforward to use and allows you to download books for offline viewing, print pages and make highlights.

If you have any queries or issues, please contact digitalwiringregs@theiet.org

Bookshelf can be accessed through any supported web browser at the following URL:

#### https://iet.vitalsource.com

We recommend bookmarking this page; below is what the login screen looks like.

IE	The Institution of Engineering and Technology
Sign In	
New here? Create an	Account
Email	
Password	
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	Forgot Password?
	Sign In
Pow	ered by <b>VitalSource</b>

## Creating a Bookshelf account

You will need to create an account to access the Digital Wiring Regulations. You can create one by clicking **"Create an account"** on the login page, or by using the link below:

#### https://iet.vitalsource.com

Here is the information you'll need to provide in order to create your account.

[!] Please ensure you use your Work / Education email when creating an account so that Bookshelf can recognise the books you're entitled to view as part of your institution's subscription.

Already have an Acco	unt? <u>Sign In</u>		
First Name	Last Name		
Email			
Password			
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8+ characters, an uppercase let	ter, a lowercase letter, and a special character.		
☐ I agree to the <u>Tern</u>	ns of Use and Privacy Policy.		
С	reate Account		
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# Verifying your email

Once you've created your account, you will be sent an automated verification email. Click the **"Confirm Your Email"** button. This will take you directly into your new Bookshelf account. If you cannot find the email, please try checking your Junk and Spam folders, or re-sending the email.





## Where are my books?

Verifying your email will automatically log you into your Bookshelf account, taking you into your home dashboard. In order to add books from your subscription to your Library, click the **"Explore"** tab on the left-hand side of the screen:

The Institution of Engineering and Technology	
Home	
Q Search	
• Explore	
MY SHELVES	
My library	
Favourites	
My Account	
(?) Help	
C Feedback	

## Where are my books?

In the Bookshelf app, the **"Explore"** tab can be found in the sidebar. Click the burger menu icon in the top left to open the menu, where you'll find access to the Explore tab.

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	My library	
≡	Search library and downloaded titles	
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The **"Explore"** tab is where all the books that are available to you will be available to add to your library. Simply click on the book you want to open.

Please note that when adding a book to your library there will be a limit to how long you are able to keep the book. The limit is set by your institution or organisation. You may be preventing other users that are part of your institution's subscription from accessing the same book.

You can keep up to date with the most recent publication releases by scrolling down to the **"Recently Added"** row. New books by the IET are automatically added to your subscription as they are released.

If you are expecting a new title and don't see it in the **"Recently Added"** row when using the mobile app, go to the sidebar and select **"Update Library"**. If you are using the desktop app, please select **"Refresh"** at the top right-hand of the page. The new title should then be available.



## **Explore** tab

If you're looking for a specific publication, you can use the search bar to find it quickly – this is located at the top of the Search page located in the left-hand menu.

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Search by ISBN, title, author or publisher	Q

[!] Publications available will be dependent on your institution's subscription, a full list of packages and what they include can be found here:

theiet.org/digital-regs

# Downloading for Offline viewing

In order to view the books offline, you will need to download the Bookshelf app. It is available on all major devices. You can download it from this web page, which has direct links for each app store listed below:

#### https://support.vitalsource.com

Once you've added a book to your library, accessing it through the app will automatically download it onto your device before it opens.



[!] Legacy versions of the Bookshelf app can also be downloaded for Mac OS X and Windows 7&8. These versions are no longer updated and may be missing features.

### **Cookies**

**Please note:** Bookshelf requires the use of cookies, this is to allow the platform to track where you left off reading a book for example. If you opt out of the mandatory cookies, you will be unable to use the platform. Google Analytics cookies may still be disabled, and there is an option to do so when prompted with the cookies window.

### We use cookies

#### **Required Cookies**

These cookies allow you to use the features on our site. Without them, our site will not work on your device. Therefore, **they cannot be disabled**. We do not use required cookies for advertisements.





Google Analytics cookies enhance our site's performance by collecting information on how you use it. Use the toggle if you'd like to opt out of analytics cookies.

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Opt Out of All Cookies

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